

**SADC Horizon 2020 Information Session
and
National Contact Point Training Session**
Draft Agenda

Agenda:

Day 1: Horizon 2020 Information Session		
Opening Session		
Welcoming Remarks	9.00 – 9.30	EC, SADC, Mr Alexander BAUM EU Ambassador in Botswana, CN+
Research, Policy and Strategy Development within SADC	9.30 – 10.00	SADC
CAAST-Net Plus	10.00 – 10.15	Melissa Plath
Coffee and Tea Break	<i>10.15-10.45</i>	
Session 1: Funding Opportunities		
Introduction to Horizon 2020	10.45 – 11.15	Nienke Buisman
African Participation in Horizon 2020: First statistics	11.15 – 11.30	Nienke Buisman
Overview of Horizon 2020: Rules & instruments	11.30 – 12.00	Constantine Vaitsas
Experiences from Horizon 2020: Case Study Presentations	12.00 – 12.30	<ul style="list-style-type: none"> Dr. Baitisi K. Podisi (tbc) Prof. Berhanu Alemaw (tbc)
Opportunities for African Participation in Horizon 2020	12.30 – 13.00	Melissa Plath Masahudu Fuseini
Lunch Break	<i>13.00 – 14.00</i>	
Session 2: Preparing a Proposal		
Finding Partners for a Horizon Proposal	14.00 – 14.20	Masahudu Fuseini
Proposal Submission Process	14.20 – 14.40	Melissa Plath
Introduction to National Contact Points	14.40 – 15.00	Constantine Vaitsas
Coffee/Tea Break	<i>15.00 – 15.30</i>	
Breakout Activity: Identify a possible call and draft a letter of interest	15.30 – 16.30	Masahudu Fuseini
Discussion	16.30 – 17.15	

Day 2: NCP Training Session		
Opening Session		

Welcome	9.00 – 9.30	
Introduction to the NCP system	9.30 – 10.00	Constantine Vaitsas
What is an NCP? Roles and Responsibilities for NCPs	10.00 – 10.15	Constantine Vaitsas
<i>Coffee/Tea Break</i>	<i>10.15 – 10.45</i>	
Session 1: Sharing Experiences		
Setting up an NCP Network: Case Study Presentations	10.45 – 11.00	Constantine Vaitsas
Acting as an NCP: Case Study presentations <ul style="list-style-type: none"> • South Africa • Ghana • SADC NCP (tbc) 	11.00 – 11.30	<ul style="list-style-type: none"> • DST rep • Masahudu Fuseini • tbc
Discussion: Sharing experiences as NCPs	11.30 – 12.30	Melissa Plath
Breakout session: Identifying key challenges	12.30 – 13:30	Melissa Plath
<i>Lunch</i>	<i>13.30 – 14.30</i>	
Session 2: Hands-on Training		
What makes a good proposal?	14.30 – 15.00	Masahudu Fuseini
Breakout session: Financial Management and Reporting in H2020	15.00 – 16.00	Melissa Plath
Breakout session: Proposal Writing in H2020	16.00 – 16.45	Masahudu Fuseini
Wrap-up and Discussion	16.45 – 17.15	Melissa Plath